



SENIOR
smile

Namita K. Thapar-Dua, DDS
Providing Mobile Dental Care
Serving Maryland, DC & Virginia
301.875.7477

“WELCOME LETTER”
FOR OUR NEW SENIOR SMILE PATIENTS/FACILITIES

Dear Patient, Family Member(s), and/or Senior Care Provider(s):

Thank you for your interest in our unique and innovative mobile dental service that caters to senior living communities as well as homebound individuals. “Senior Smile” has been around since 2005 with Dr. Namita K. Thapar-Dua (formerly known as Dr. Chaudhary), where it provides modern day dentistry at the doorsteps of your community/home all while providing a more convenient way of receiving oral healthcare. She uses state-of-the-art portable dental equipment (including portable x-ray machine) that allows her to provide **on-site comprehensive dental care**, just like you would get in a normal dental office setting. Not only does she enjoy working within the geriatric population, but she has almost 20 years of mobile dental experience, specifically working with the elderly. She recently was also certified as a provider for patients suffering from Dementia, which is a bulk of our population we see in the nursing homes.

So this letter is to briefly introduce our paperwork protocol, so that you may get a better understanding of what we need to start seeing you/your loved one or a resident in a facility. In terms of scheduling, we ask that the patient, the responsible party (family member/POA/Guardian), or a representative of your facility (senior care provider) to provide us with the following three (3) pieces of information before an appointment can be made.

The following items are required before an appointment date is scheduled:

1. **The “Senior Smile” PACKET:** The packet consists of multiple documents, Consent Form 1 and Consent Form 2, Financial Consent, Credit Card Authorization Form, Photo Consent, Consent for Testing and HIPPA acknowledgement. These forms are to be completed and signed for an appointment to be set and dental treatment to be done. The forms can be found on our website at www.srsmile.com or we can email them to you by request to reception@srsmile.com. You may also call our **NEW OFFICE NUMBER** directly at **301-875-7477** and request the documents to be faxed. **Other forms if necessary are also found on the website, such as Oral Surgery Consent.**

THE FOLLOWING 2 DOCUMENTS ARE TO BE PROVIDED BY THE FACILITY:

2. **Face Sheet:** If patient resides in their home, then this will not be requested or needed.



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3. **Medical History Information/Physician Order Form (POS):** Must be provided by facility. IF person homebound, then the “Senior Smile” Medical History Form will need to be filled out and returned along with the Senior Smile Consent Forms. This can be found on the website or requested from us.

Once all forms are completed and signed, then please
SCAN AND EMAIL TO:
reception@srsmile.com

OR

MAIL THEM TO:

**OUR NEW MAILING ADDRESS is 20528 Boland Farm Rd., Suite #215,
Germantown, Maryland 20876**

Once all the documents are received, we will contact our Point of Contact (POC) at the facility or residence, to set up a day and time for us to come visit the patient. We would like to maximize our visit with multiple residents at the same home, so the visits all go smoothly.

In terms of billing and treatment communication, “Senior Smile” works directly with the responsible parties. **WE ARE FEE FOR SERVICE**, so we collect payment on the day of service (via credit card, cash and/or check). IF the patient has insurance, we will gladly assist you in getting reimbursed by providing you a claim form for that day’s visit. **Both Medicare and Medicaid DO NOT cover dental care.**

We strongly feel the need to provide such a service to the elderly and strive ourselves in excellent service in regards to dental health. Again, should you have any questions, please feel free to call our office at 301.875.7477. Thank you.

Sincerely,

Dr. Thapar-Dua and the “Senior Smile” Staff

